

Lay Pastoral Visitor Role Description

The Church of England is committed to promoting a safe environment and culture for children, young people and vulnerable adults.

The individual appointed to this role will be expected to work within the policy and procedures of the relevant safeguarding policies and attend all required safeguarding training.

Name of church/body	All Saints Grayswood
Role title	Lay Pastoral Visitor
Main purpose of the role	To provide pastoral care for adult church members, adult members of the parish and local community where appropriate.
What you will be doing	This role may at any time include the following: To visit newcomers to the church, • Visit those who move into the local area • To pray with and for people when visiting, either informally or using approved prayers • To visit the sick, those in hospital, and the housebound • To provide pastoral care, support and assistance to those identified by the pastoral team lead or incumbent. For DBS requirements you will not, as part of your role: 1. Managing anyone's bills, handling cash or doing someone's shopping. 2. Give anyone a lift to a healthcare appointment in a vehicle as part of your role 3. Provide personal care
When and where you will be doing it	Grayswood Parish – individual homes
Safeguarding Responsibilities	• All pastoral care will be provided in line with House of Bishops Safeguarding Guidance best safeguarding practice • Maintain records of pastoral visits including where vulnerability is identified in line with data protection legislation • Report all safeguarding concerns to the incumbent or parish Safeguarding Officer within 24 hours • Signpost to expert support and partner agencies
Disclosure & Barring Service (DBS) Requirements	• Enhanced DBS Check required for adult workforce • Not eligible for Enhanced plus Barred DBS check • Recruited according to C of E safer recruitment guidelines
Training requirements	• Basic Awareness • Foundations Safeguarding • Lay Pastoral Visitors Training delivered locally in parish
Support you will be given	Your supervisor is: • Supervision will be every: • Annual Review will be in March of each year. • Standardised or church based email address

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Person Specification	It is expected that those who are Lay Pastoral Visitors are identified as having • Sufficient Christian maturity • Trustworthiness • Good standing in the parish • Been a worshipping member of the congregation for at least 12 months • Humility and self-awareness • An ability to be empathic with good listening skills • Ability to respect confidentiality (as per safeguarding guidelines) • Personal integrity, emotional maturity and honesty
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Created by:
Date:
This role description and working agreement will be reviewed in (date):
Agreement
Incumbent:**Signature:** **Date:**

- I agree to serving within the framework of this role description
- I agree to completing any necessary safeguarding training
- I agree to respond to any safeguarding matters (Respond, Record, Report) in line with the Parish Safeguarding Policy

Post Holder (Print Name): **Signature:**